



## APPLICATION FOR EMPLOYMENT

**INSTRUCTIONS:** Fill out application completely. Answer every question fully.  
Do not use "Refer to Resume." Sign and date the application.

PERSONAL INFORMATION			
Name (Last, First, Middle):		Date:	
Position You Are Applying For:		Salary Requirements:	
Home Address:			
City:		State:	Zip:
Home Phone:		Business Phone:	
How were you referred to our company?			
Date You Can Start:		Are you 18 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Work hours/Shift preferred: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Days <input type="checkbox"/> Evenings <input type="checkbox"/> Nights <input type="checkbox"/> Weekends			
Are you authorized to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No As a condition of employment, you are required to submit proof of employment eligibility and identity in compliance with the Immigration Reform and Control Act of 1986.			
Have you ever been convicted of a crime? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain.  Please note a conviction is not necessarily a bar to employment. A "Yes" will be considered only as it is relevant to employment and may require further research/investigation.			

EDUCATION RECORD				
Schools attended (include current)	Name & Address	Field of Study	Did you graduate?	Degree
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Technical School			<input type="checkbox"/> Yes <input type="checkbox"/> No	

**EMPLOYMENT HISTORY (start with the most recent)**

Employer Name:	Dates Employed:	
Address:		
City:	State:	Zip:
Phone:	Ending Salary:	
Title/Duties:		
Manager's Name and Title:		
Reason for Leaving:		
If still employed, may we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Employer Name	Dates Employed:	
Address:		
City:	State:	Zip:
Phone:	Ending Salary:	
Title/Duties:		
Manager's Name and Title:		
Reason for Leaving:		

Employer Name	Dates Employed:	
Address:		
City:	State:	Zip:
Phone:	Ending Salary:	
Title/Duties:		
Manager's Name and Title:		
Reason for Leaving:		

**PROFESSIONAL LICENSES AND CERTIFICATIONS  
(Please List Any Job Related Memberships, Licenses and Certifications)**

Name	State Issued	Number
Name	State Issued	Number

## REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying. Do not list personal references.

Name:	Home Phone:
Relationship to You:	Work Phone:
Address:	

Name:	Home Phone:
Relationship to You:	Work Phone:
Address:	

Name:	Home Phone:
Relationship to You:	Work Phone:
Address:	

## PLEASE READ AND SIGN

I certify that the information given by me in this application is true and correct to the best of my knowledge. I authorize any persons, schools, employers or other organizations named in this application to provide Innova with any relevant information that may be required to arrive at an employment decision. I release all such persons from any liability or damages due to providing such information. I understand that any misrepresentations, falsification, or material omission of information on this application may result in my failure to receive an offer of employment or, if I am hired, my termination from employment.

I understand and agree that:

- a. Although every effort will be made to accommodate individual preferences, business needs at times make the following conditions mandatory: overtime, shift work, rotating work schedule, or a work schedule other than Monday through Friday. I understand and accept these conditions of employment.
- b. According to state law, Innova may make a criminal background check as a precondition for employment.
- c. According to state law, Innova may require a health screening for communicable disease and/or substance abuse testing as a precondition to employment.

I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between Innova and myself for either employment or for the providing of any benefit. I also understand that any job I may be offered will not be for any set period of time. My employment may be terminated at any time of my own free will or that of my employer.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Innova Health & rehab is an Equal Opportunity Employer

Innova @ Mount Laurel – 3718 Church Road. Mount Laurel, NJ 08054  
Innova @ Deptford – 1511 Clements Bridge Road. Deptford, NJ 08096  
Innova @ Hammonton – 43 N. Whitehorse Pike. Hammonton, NJ 08037